

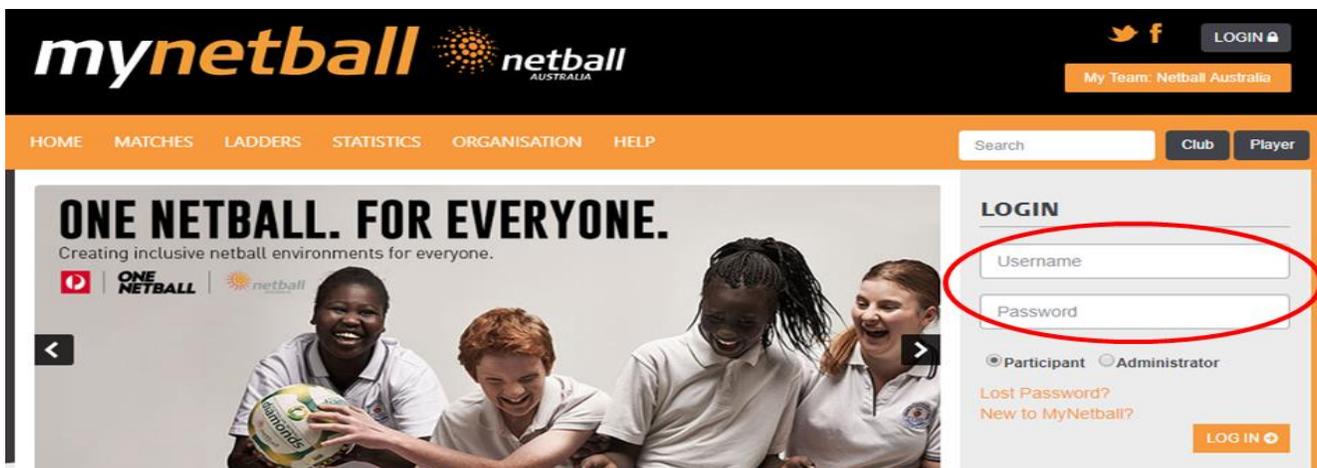
## Quick Reference Guide: Accreditation Updating Process (if accreditation has been expired for >12 months)

Accreditations that have been expired for longer than 12 months are unable to be updated via Netball Australia's online updating system.

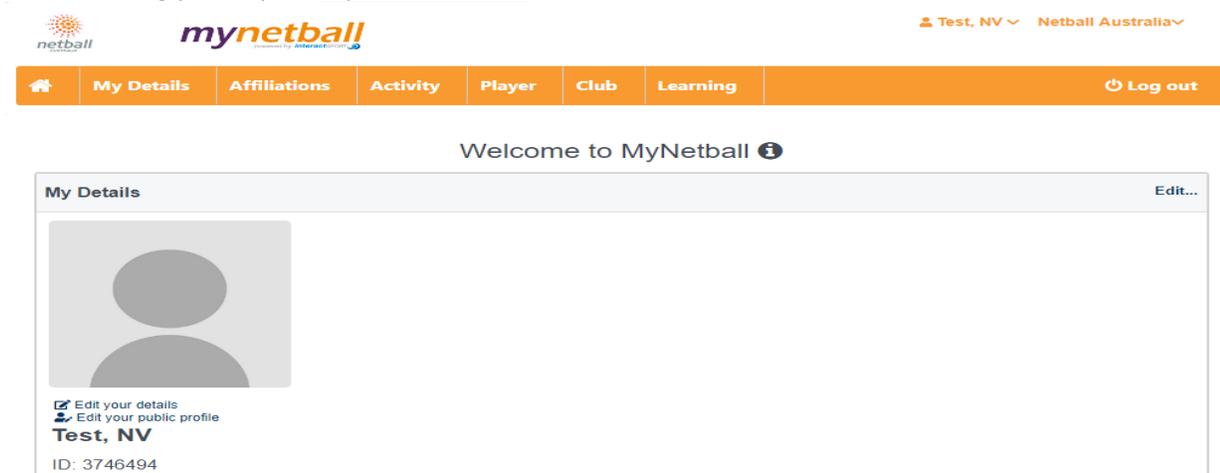
This document explains the process you need to follow to update an accreditation has been expired for more than 12 months.

### Steps:

1. Visit [my.netball.com.au](http://my.netball.com.au) to bring you to the MyNetball website.
2. Enter your log-in details and proceed to your account.



This will bring you to your [MyNetball Profile](#).



3. Move mouse over the **Learning** tab and then click **Online Learning** in the drop-down list that appears.



This will bring you to the [My Learning](#) page.



4. Click **Browse Available Courses** to see what courses are available.



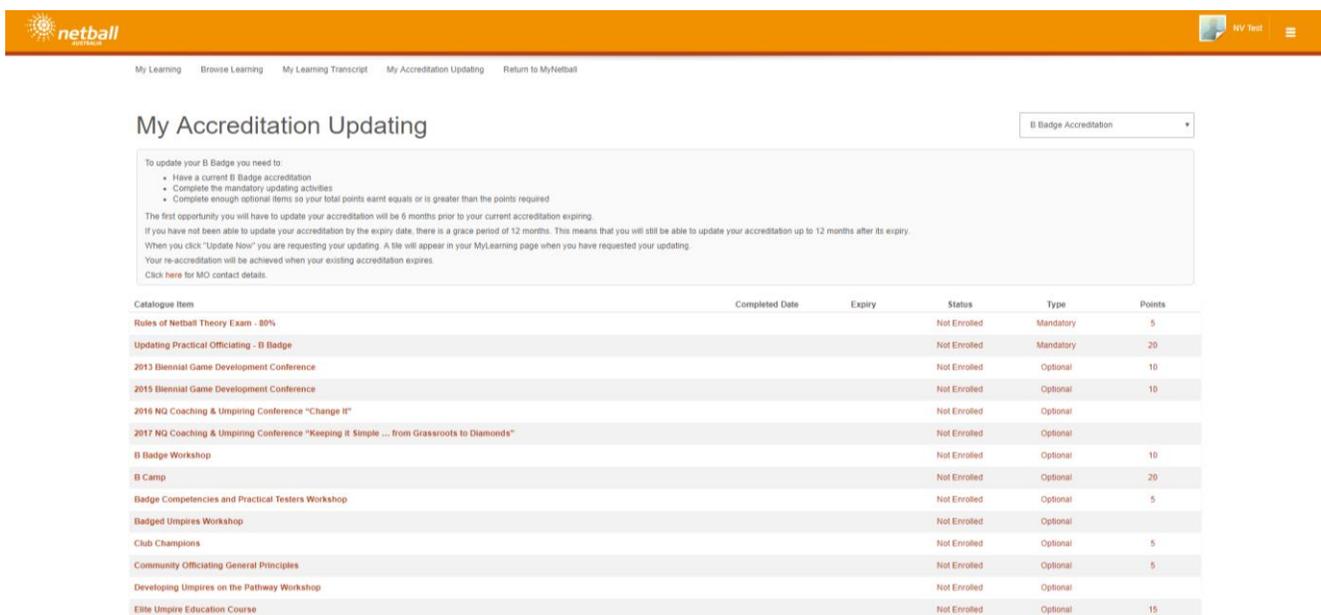
5. Once you are looking at the full catalogue, click **My Accreditation Updating** menu.



6. Select your accreditation in the drop-down list to the right of the screen.



Once you select the accreditation you are wanting to update, the screen that should come up will have a list of every learning course/activity that you can complete to contribute to your points.



A. Please note that this list has many State specific courses that are unavailable to Netball Victoria members.

B. At the top of the list will be the 2 mandatory requirements, the Rules of Netball Theory Exam & the Updating Practical Officiating for your badge level.

**PLEASE NOTE: If they are red instead of green, click on them to launch them to complete.**

Catalogue Item	Completed Date	Expiry	Status	Type	Points
Rules of Netball Theory Exam - 80%			Not Enrolled	Mandatory	5
Updating Practical Officiating - B Badge			Not Enrolled	Mandatory	20
2013 Biennial Game Development Conference			Not Enrolled	Optional	10
2015 Biennial Game Development Conference			Not Enrolled	Optional	10
2016 NQ Coaching & Umpiring Conference "Change It"			Not Enrolled	Optional	
2017 NQ Coaching & Umpiring Conference "Keeping it Simple ... from Grassroots to Diamonds"			Not Enrolled	Optional	
B Badge Workshop			Not Enrolled	Optional	10
B Camp			Not Enrolled	Optional	20
Badge Competencies and Practical Testers Workshop			Not Enrolled	Optional	5
Badged Umpires Workshop			Not Enrolled	Optional	
Club Champions			Not Enrolled	Optional	5
Community Officiating General Principles			Not Enrolled	Optional	5
Developing Umpires on the Pathway Workshop			Not Enrolled	Optional	
Elite Umpire Education Course			Not Enrolled	Optional	15

- C. You can do this same method of clicking and launching any relevant learning activities along the list to gain the required amount of points.
- D. If you are struggling to make up the points, on page 2 of the list there are 7 PBTR (Play by the Rules) courses that are worth 5 points each as well as an area for an additional 5 practical umpiring points (5 points = 5 hours of umpiring) for C & B Badge umpires.

Netball Queensland Professional Development Workshop	Not Enrolled	Optional	
Netball WA - Sport Development Conference – Coaching/Umpiring	Not Enrolled	Optional	10
NetEd Umpiring - Badged	Not Enrolled	Optional	5
NQ Emerging Talent Program – Umpiring Workshop	Not Enrolled	Optional	
NSW Conference	Not Enrolled	Optional	10
PBTR - Child Protection	Not Enrolled	Optional	5
PBTR - Conflict Handling	Not Enrolled	Optional	5
PBTR - Harassment and Discrimination	Not Enrolled	Optional	5
PBTR - Member Protection Information Officer training	Not Enrolled	Optional	5
PBTR Mini-course: Ethics and Ethical Decision Making in Sport	Not Enrolled	Optional	5
PBTR Mini-course: Introduction to the Integrity of Sport	Not Enrolled	Optional	5
PBTR Mini-course: Working with Risk - Personal, Practice and Organisational Integrity in Community Sport	Not Enrolled	Optional	5
Practical Umpiring - C and B - additional 5 Hours	Not Enrolled	Optional	5
QLD - 'Get in the Know' - SSN Coaching & Umpiring Workshop	Not Enrolled	Optional	5
Rules Discussion	Not Enrolled	Optional	5
Umpire Presenter Workshop	Not Enrolled	Optional	

Once you have acquired the correct amount of points for your badge level, and your accreditation has been expired for longer than 12 months, you will notice that the “Request Update” button disappears and is replaced with a message:

**‘Your accreditation expired more than 12 months ago. Please contact your MO. Click here for their contact details.’**

Catalogue Item	Completed Date	Expiry	Status	Type	Points
Rules of Netball Theory Examination	11/08/2018	12/08/2022	Completed	Mandatory	5
Updating Practical Officiating - C Badge	11/02/2019	12/02/2023	Completed	Mandatory	10
2013 Biennial Game Development Conference			Not Enrolled	Optional	10
2015 Biennial Game Development Conference			Not Enrolled	Optional	10
2016 NQ Coaching & Umpiring Conference “Change It”			Not Enrolled	Optional	
2017 NQ Coaching & Umpiring Conference “Keeping it Simple ... from Grassroots to Diamonds”			Not Enrolled	Optional	
Badge Competencies and Practical Testers Workshop			Not Enrolled	Optional	5
Badged Umpires Workshop			Not Enrolled	Optional	
C Badge Umpiring Academy Program			Not Enrolled	Optional	20
C Camp			Not Enrolled	Optional	20
Club Champions			Not Enrolled	Optional	5
Community Officiating General Principles			Not Enrolled	Optional	5
Developing Umpires on the Pathway Workshop			Not Enrolled	Optional	
Expect respect - Community (Netball community members)			Not Enrolled	Optional	5
Expect respect - Young adult (Players 18-25 years)			Not Enrolled	Optional	5
Expect respect - Youth (players 13-17 years)			Not Enrolled	Optional	5
Foundation Umpire Education Course	4/05/2008		Completed	Optional	5
Introductory Level Officiating General Principles			Not Enrolled	Optional	5
Mentoring			Not Enrolled	Optional	5
Mentoring Beginner Umpires Workshop			Not Enrolled	Optional	

20 Point(s) Required  
20 Point(s) Achieved

Your accreditation expired more than 12 months ago. Please contact your MO. Click here for their contact details.

- This means your accreditation needs to be manually updated by Netball Victoria, please click on the below links to complete the Online Accreditation Update Form relevant to your badge level.

**C Badge Accreditation Update Online Form**

**B Badge Accreditation Update Form**

Please complete your personal details, MyNetball ID and Accreditation (Badge) details.

As your scroll down you will be asked to submit all your practical umpiring hours, online learning completions and workshop attendances to ensure you have acquired the correct amount of points for your badge level.



**C BADGE UMPIRE ACCREDITATION UPDATE NOTIFICATION FORM**



This online update notification form should be completed by ALL umpires/testers/presenters who wish to update their current umpire accreditation level when their accreditation has been expired for 12 months or more.

If you accreditation has not been expired for less than 12 months - please complete the process on the NV website for updating your accreditation - [Update Umpire Accreditation - expired less than 12 months](#)

Name\*

First name  Last name

Date of Birth\*

Address\*

City  State  Postcode

Mobile Phone\*

Email\*

MYNETBALL ID NUMBER\*

**ACCREDITATION DETAILS**

BADGE LEVEL  C Badge  B Badge  A Badge

DATE AWARDED\*

NETBALL AUSTRALIA - C BADGE UPDATE CRITERIA

Netball Australia C Badge Umpire Accreditation is valid for four (4) years. The period starts when a Netball Australia certificate of accreditation is issued.

Points to be completed: 20 (Minimum practical component: 10 hours 1 point = 1 hour)

Select below the approved updating activities you have completed.

Note: please total the number of hours of practical umpiring and enter as one event only ( maximum 10 points)

APPROVED UPDATING EVENT LIST

EVENT	POINTS AWARDED
Practical umpiring	10 points 1 point = 1 hour
Complete the Rules of Netball Theory Exam - 70% or higher (mandatory requirement)	5 points
Attend Netball Victoria approved Umpiring workshop ie: Umpires in the Field	5 points
Attend Netball Victoria approved umpiring conference	10 points
Attend Netball Victoria approved umpiring camp	20 points
Complete a Netball Australia online education course (non-accredited)	5 points per course
Complete Netball Australia Foundation Umpire Course Online	5 points
Complete the ASC Introductory Officials General Principles course Online	5 points
Attain Netball Australia B Badge accreditation	Meets Total Requirements

How many updating events are you submitting

**C BADE UPDATING LOG**

Dropdown List  If required, brief description of activity/event undertaken  Date\*      Would you like to list another event  Yes  No

**Click – Submit!**

**Congratulations – you have completed the process and your information has been submitted to Netball Victoria for updating.**

Please allow the Netball Victoria Workforce Team 2 weeks for this process to be completed and your accreditation to be updated.

A confirmation e-mail from our Workforce team will be sent your accreditation update is complete.

If you require further assistance with this process, please call Netball Victoria on 9321 2222.