

## GAME DAY CHECKLIST

Last updated: November 2020

Associations/Leagues/Clubs have a duty of care to ensure the court and surrounds are as safe as possible for participation.

The Netball Australia Safe Game Day / Training Checklist app is a risk management tool which can be used by Association / Club Officials pre-game and training. The checklist and safety audit provides a reliable method of identifying, recording, and addressing risks before they occur and can decrease exposure to property damage, personal injury or in extreme cases legal action.

The Checklist is available to complete in hard copy, or can be completed on the [Safe Netball App](#) – available through the Apple App Store or Google Play.

[The Game Day and Training Checklist](#) Includes:

- Weather Conditions
- Playing Area
- Run Off and Perimeter Areas
- Surrounding Playing Areas/Amenities
- First Aid
- Other Factors
- Risk Management Actions
- Additional Notes

### **IF YOU IDENTIFY A RISK...**

If you have identified a risk(s) it is important that it is documented with the actions taken to manage the risk completed in the table in section 7 of the Game/Training Checklist.

### **HOW TO ADDRESS OR MANAGE IDENTIFIED RISKS**

All identified risks should be dealt with to a satisfactory level before the commencement of play. Eg:

- Reduce the risk: Sweep courts, rope off hazardous areas, modify the game format, pad light posts.
- Avoid the risk: Remove hazardous objects from the area, delay/postpone/relocate matches.
- Transfer the risk: Warning signs (e.g. slippery when), written notice to third party (e.g. Council).
- Accept the risk: Acceptance may occur when the likelihood of an injury or incident is unlikely, and the impact is minor.

### **WHAT TO DO WITH THE COMPLETED CHECKLIST**

For centrally located venues, an Association/League representative should complete the checklist.

For matches played on a home and away basis, Club representatives should complete the checklist.

The checklist requires two nominated officials (over the age of 18) to sign the declaration at the bottom of the form once they are satisfied the conditions are satisfactory and safe for play to commence. All completed and signed checklists must be retained on file for a minimum of seven (7) years for future reference.