

Quick Reference Guide: Product Management

Products are items that participants will be able to purchase through an online form.

There are 2 types of product that can be set up:

- **Membership Subscription.**

Designed for taking online registrations.

These include Netball Victoria Membership (NVM) as well as any organisation fees that your organisation may wish to collect.

- **Saleable Items.**

Designed for selling items such as uniforms etc.

This Quick Reference Guide contains the following information:

Creating Registration Products	2
Make Products Inactive	13
Creating Saleable Items	16

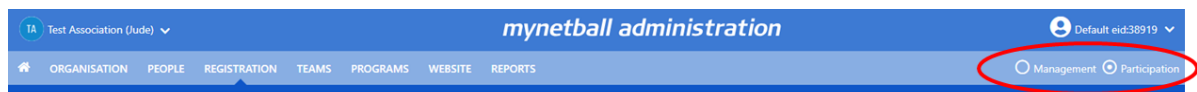
➤ Creating Registration Products

NOTE each year **new** registration products need to be created, **do not** just rename the products that you used for the previous year.

i.e. for 2020 you need 2020 registration products and for 2021 you need **new** 2021 registration products.

This process is that same whether you are an Association, League or Club. You would just be in different Modes.

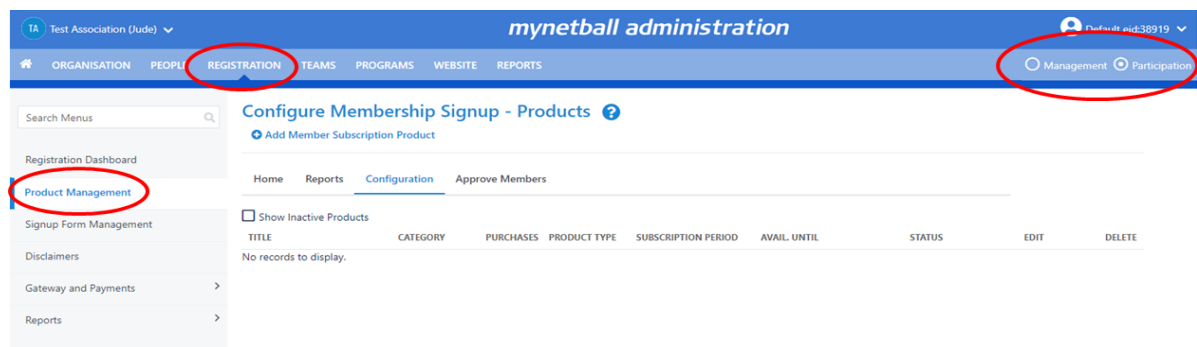
Associations & Leagues can manage their products under **Management** or **Participation**.



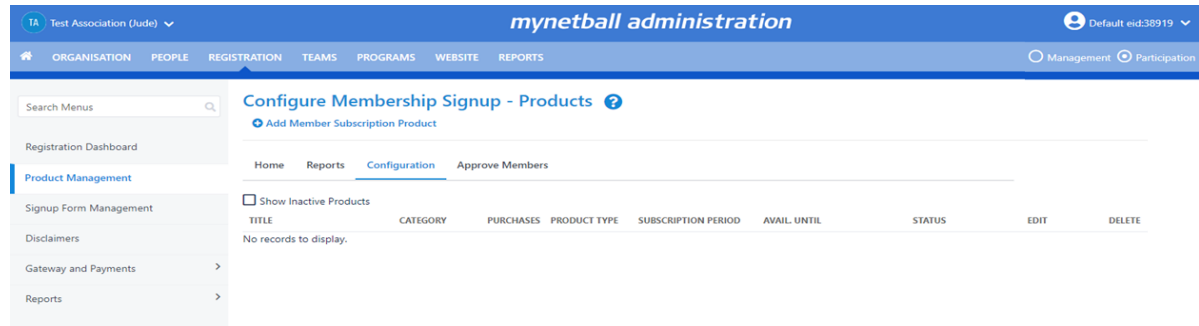
Clubs will not have the option to choose between management or participation, they will just be in participation.



Registration >> Product Management



This will bring you to the [Configure Membership Signup – Products](#) page.



Configure Membership Signup - Products ?

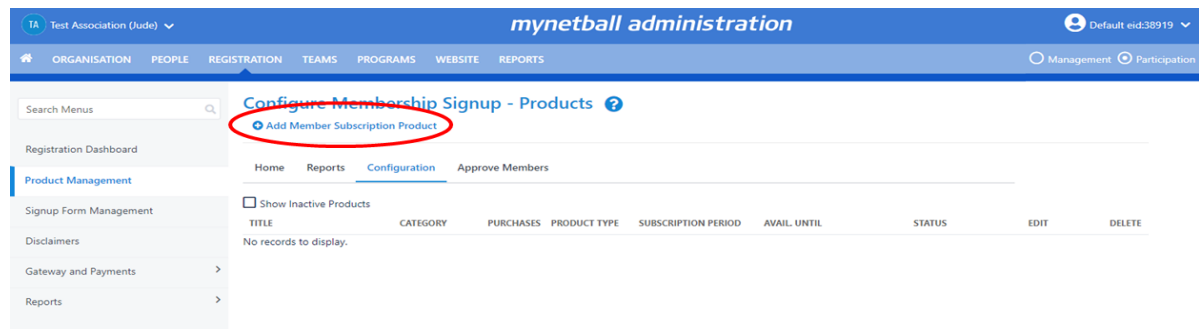
[Add Member Subscription Product](#)

Home Reports **Configuration** Approve Members

☐ Show Inactive Products

TITLE	CATEGORY	PURCHASES	PRODUCT TYPE	SUBSCRIPTION PERIOD	AVAIL. UNTIL	STATUS	EDIT	DELETE
No records to display.								

Click on **Add Member Subscription Product**.



Configure Membership Signup - Products ?

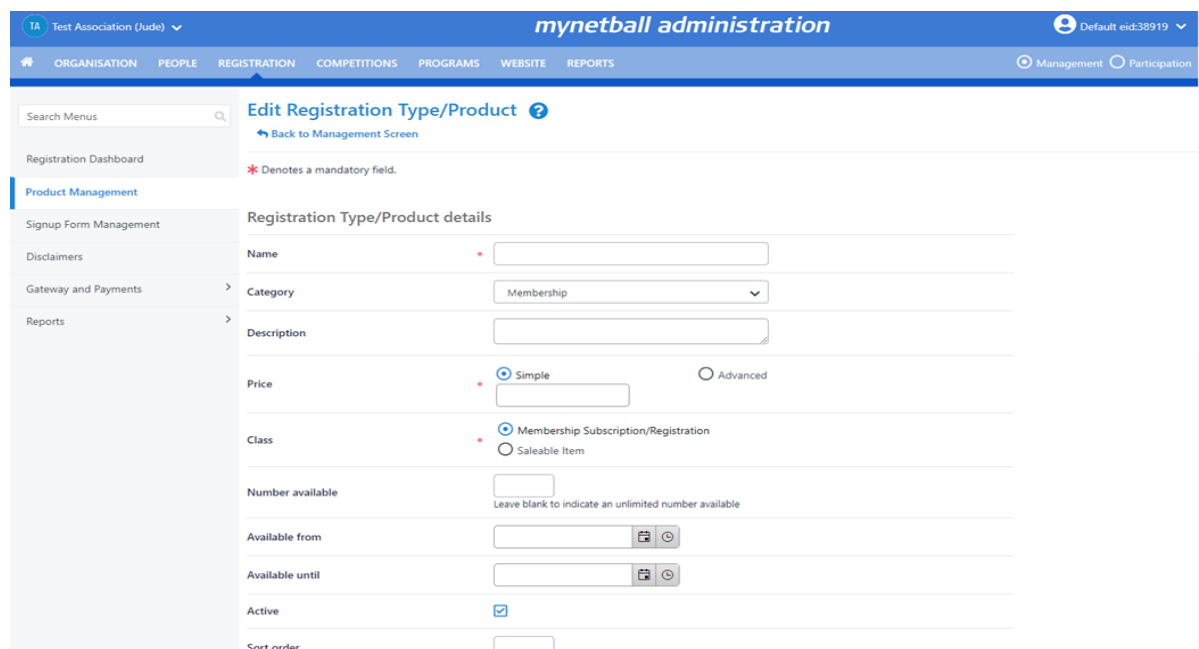
[Add Member Subscription Product](#)

Home Reports **Configuration** Approve Members

☐ Show Inactive Products

TITLE	CATEGORY	PURCHASES	PRODUCT TYPE	SUBSCRIPTION PERIOD	AVAIL. UNTIL	STATUS	EDIT	DELETE
No records to display.								

This will bring you to the [Edit Registration Type/Product](#) page.



Edit Registration Type/Product ?

[Back to Management Screen](#)

* Denotes a mandatory field.

Registration Type/Product details

Name

Category

Description

Price ☒ Simple ☐ Advanced

Class ☒ Membership Subscription/Registration ☐ Saleable Item

Number available Leave blank to indicate an unlimited number available

Available from

Available until

Active ☒

Sort order

Complete the details of the product as required. * denoted mandatory field.

NOTE the following when completing this form.

■ **Registration Type/Product details:**

Registration Type/Product details	
Name *	<input type="text" value="2021 Senior NV Membership"/>
Category	<input type="text" value="Membership"/>
Description	<input type="text" value="born on or before 31/12/2003"/>
Price *	<input checked="" type="radio"/> Simple <input type="text" value="\$100.00"/> <input type="radio"/> Advanced
Class *	<input checked="" type="radio"/> Membership Subscription/Registration <input type="radio"/> Saleable Item
Number available ⓘ	<input type="text"/>
Available from	<input type="text" value="15/12/2020 12:00 AM"/> ⓘ ⌚
Available until	<input type="text" value="15/12/2021 12:00 AM"/> ⓘ ⌚
Active	<input checked="" type="checkbox"/>
Sort order	<input type="text"/>

- **Name***. This is what will display as the name of the product.

Clearly identify the year of the product and type of product.

i.e. 2021 Senior NV membership, 2021 Junior NV membership etc.

Adding the year and/or season into the name of the product will make it easy to tell which products are from which year.

- **Category***. The options here will depend on the type of organisation you are.

Clubs will only have Membership, Course registration and Event/program registration to choose from while Associations and Leagues will have options around team entries (lodgement, join and renewal).

The category that you select indicates which signup form the product will show up on.

i.e. Membership = Membership Signup form

For the purposes of online registration, the category needs to be MEMBERSHIP.

Category

Membership

Membership

Team Lodgement

Team Renewal

Course Registration

Event/Program Registration

Team Join

The category options are:

- Membership - annual memberships.
 - Team lodgement – Use to register new teams to an event (*not relevant for Clubs*).
 - Team renewal – Used to register returning teams to an event (*not relevant for Clubs*).
 - Course registration – Links the item to a course. This is generally applied automatically to e-learning products (*not relevant for Clubs*).
 - Event/program registration – Links the item to an event. This is generally applied automatically to by our event management suite.
 - Team Join - Allows players to join a team that exists in the database. (*not relevant for Clubs*).
- **Description.** This is a longer description of the product, which will display underneath the product name on a signup form.

You can add a description of your choice here to here to clearly identify the product.

Netball Victoria would recommend putting the age restrictions for the membership type.

i.e. 2021 Senior – Born on or before 31/12/2003.

- **Price***. Select SIMPLE and enter the total cost for the product (which includes the Netball Victoria membership and any organisation fees).

The amount needs to be above the registration liability, which is the cost set against the Registration Type.

i.e. If your Association/League put an organisational fee in the Registration Types of \$10 then the total amount listed here **MUST** be at least \$88 to cover the organisational fee PLUS \$78 Netball Victoria fee. Anything above \$88 would be club fees.

If you do not put an amount that is above the registration liability, the system will warn you of this, but it will not stop you from proceeding. It will also switch off any discounting that you selected so you will need to double check this.

Pricing has been saved but be aware that your product pricing is below the registration liability of **78.00**
Dynamic pricing, Product Discounting and funds disbursements will also be switched off

NOTE that changing the price after any products have been sold do not affect these previous sales.

You can select **ADVANCED** if you wish to nominate different prices depending on the number of 'family members' that register – family discount.

This function will only work if all members are registering under the same registration type

i.e. 2 x Senior registrations

It will not work across multiple registration types

i.e. 1 x Junior PLUS 1 x Senior registrations.

- **Class*** (Product Type). For registrations to your organisation, this must be set as MEMBERSHIP SUBSCRIPTION/REGISTRATION otherwise it will give the participant a registration.

Class

* ☒ Membership Subscription/Registration
☐ Saleable Item

SALEABLE ITEM is for things that you are selling, such as hoodies or uniforms.

- **Number Available.** If your organisation (Association/League/Club) can only take a certain number of players, you can cap it here.

If you leave it blank that will mean that an “unlimited” number are available.

- **Available from/to.** The period in which members can use the product.

You can set this up to make the registration products are available at a certain date in the future.

You can also set it up to make the products are unavailable after a certain date.

- **Active.** This must be ticked for the product to be active.

If you are not ready for people to be able to purchase this product then you may want to consider leaving it INACTIVE (untick the box).




NOTE that the ‘Available from date/time’ will not override the inactive status i.e. If you have your product “inactive” at the time the ‘Available date/time’ is reached then the product will still be “inactive”.

- **Sort Order.** The order in which the product will display on the Signup Form. i.e. By entering 1 the product will display first on the Signup Form.

You can leave this blank as you can change the order of products in the Signup Form when setting up the signup form.

■ **Subscription Settings:**

Subscription settings

Start Date	1/01/2021	
End Date	31/12/2021	
Person Role	* PLAYER:SENIOR 	

- **Start/End Date.** Length of registration period. This is mainly for display purposes to indicate to the participant when a membership is valid from and to.

i.e. Start Date – 01/01/2021; Finish Date – 31/12/2021

- **Person Role***. When the person registers what role will be added to their profile?
i.e. Player: Senior, Umpire: Senior, Umpire: Junior, etc.

NOTE that this is just a way to tag someone in your database. If you get it wrong it is ok, you can go into the participant's profile (as an Administrator) and correct it as necessary.

■ Registration Settings:

THIS IS THE MOST IMPORTANT PART OF SETTING UP YOUR PRODUCTS.

FAILURE TO PUT ANY DETAILS HERE WILL RESULT ON THE PARTICIPANT PURCHASING THE PRODUCT BUT NOT GETTING A REGISTRATION.

Registration settings	
Automatically Register Participant To:	Test Netball Victoria ▼
Registration Type	Senior ▼
Registration Period	2021 ▼

- **Automatically Register Participant To.** This is the organisation the player will be automatically registered to when they register.
i.e. Test Association (Jude)

Typically, this will be the Association which runs the competition that clubs or teams are competing in.

Automatically Register Participant To:	Test Association (Jude) ▼
	Select...
	Test Association (Jude)
	No Longer Affiliated

Only select your organisation (Association or League) from this list.
DO NOT select Netball Victoria.

If your Club sits under more than one Parent Organisation (Association or League) then you need to set up one product for Parent 1 and a separate product for Parent 2

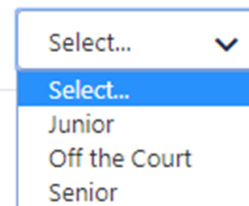
When you select the Organisation to register the participant to, the Registration Period will automatically change to the one set as default (which is done when updating the registration type to the new registration period).

- **Registration Period.** What year the registration will apply to.
i.e. 2020, 2021 etc.
- **Registration Type.** The registration type that the member will be registered as when they purchase this product.

This list should contain each of the Registration Types that was set up (by you or your Parent organisation) in Step 3.

i.e. Senior, Junior, Off the Court or All Abilities etc

Registration Type



A dropdown menu with a blue border. The top bar is blue with the text 'Select...' and a downward arrow. The menu is open, showing four options: 'Select...' (highlighted in blue), 'Junior', 'Off the Court', and 'Senior'.

Once you select the Registration Type the page will refresh and bring you back up to the top of the page.

There you will see that there is a new section in **Registration Type/Product details**.

THIS IS THE SECOND MOST IMPORTANT PART OF SETTING UP YOUR PRODUCTS.

Registration Type/Product details	
Name	2021 Senior NV Membership
Category	Membership
Description	born on or before 31/12/2003
Price	<input checked="" type="radio"/> Simple \$100.00 <input type="radio"/> Advanced
Age Range: 17-100 Total: 0.00 Netball Australia 0.00 Age Range: 18-100 Total: 88.00 Netball Victoria 78.00 Test Netball Victoria 10.00	
The price entered should be greater than the maximum total across all age ranges, plus any discounts entered below. If the organisation name is in red it means that the registration type at that level is inactive - all parent types must be active before you can make this product active.	
<input type="checkbox"/> Allow product pricing to be discounted if the participant qualifies for a registration discount	
Class	<input checked="" type="radio"/> Membership Subscription/Registration <input type="radio"/> Saleable Item

- **Amounts payable for the selected registration type.** This information will be automatically populated based on the registration type you selected above.

Here you will see a breakdown of the registration liability show you how the membership fee will be distributed (based on the Registration Type).

	Age Range: 17-100 Total: 0.00
	Netball Australia 0.00
	Age Range: 18-100 Total: 88.00
Amounts payable for the selected registration type	Netball Victoria 78.00
	Test Netball Victoria 10.00

If your Association or League has added any organisational fees to their registration types, then the breakdown of the cost will show here.

	Age Range: 17-100 Total: 0.00
	Netball Australia 0.00
	Age Range: 18-100 Total: 88.00
Amounts payable for the selected registration type	Netball Victoria 78.00
	Test Netball Victoria 10.00

When setting the total cost of your product you need to account for these fees.

i.e. If you are expecting \$100 in your Club bank account, you need to charge \$188 for a membership. If the participant already has a Netball Victoria Membership, then they will be charged \$78 less but the Club will still get \$100.


Allow product pricing to be discounted if the participant qualifies for a registration discount MUST be ticked. This means that participants will not be charged for secondary registrations.

Amounts payable for the selected registration type	Age Range: 17-100 Total: 0.00
	Netball Australia 0.00
	Age Range: 18-100 Total: 88.00
	Netball Victoria 78.00 Test Netball Victoria 10.00

The price entered **should** be greater than the maximum total across all age ranges, plus any discounts entered below.
If the organisation name is in red it means that the registration type at that level is inactive - all parent types must be active before you can make this product active.

☒ Allow product pricing to be discounted if the participant qualifies for a registration discount

■ Discounts:

Discounts	
General Discount	<input type="text" value="0.00"/>
Discount Description	<input type="text"/>
Early Discount	<input type="text" value="0.00"/>
Early Discount Cutoff Date	<input type="text"/> 

Complete this section if you want to use this function

- **General Discount.** If you want to offer a general discount here. It will be discounted as the participant registers.

Please note that this is a \$\$ amount, not percentage.

- **Discount Description.** You can put provide details of the discount however this does not appear to the participant.
- **Early Discount.** The total about to be discounted i.e. \$20
- **Early Discount Cut-off Date.** That date at which “early discounts” no longer apply

CLICK **UPDATE**

NOTE: A separate product for each registration type must be created.
i.e. a separate product for Senior, Junior, Off the Court and All Abilities registrations.

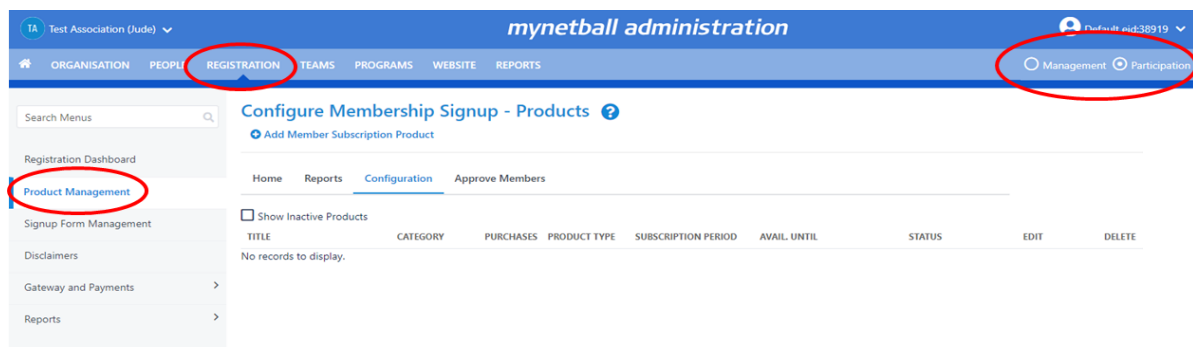
NetSetGO should **NOT** be included here. Registrations for NetSetGO are done through the NetSetGO Centre within MyNetball.

➤ Making Products Inactive

Netball Victoria recommend that you make any products you are no longer using inactive as this will help you with your product management.

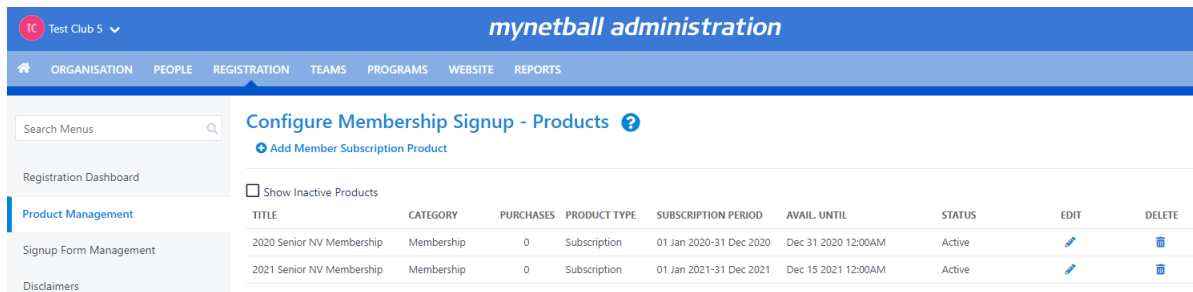
This process is that same whether you are an Association, League or Club. You would just be in different Modes.

Registration >> Product Management



The screenshot shows the 'mynetball administration' interface. The top navigation bar includes 'ORGANISATION', 'PEOPLE', 'REGISTRATION' (highlighted with a red circle), 'TEAMS', 'PROGRAMS', 'WEBSITE', and 'REPORTS'. On the right, there are buttons for 'Management' and 'Participation' (both highlighted with red circles). The left sidebar contains a 'Search Menu' and a list of options: 'Registration Dashboard', 'Product Management' (highlighted with a red circle), 'Signup Form Management', 'Disclaimers', 'Gateway and Payments', and 'Reports'. The main content area is titled 'Configure Membership Signup - Products' and includes a sub-link 'Add Member Subscription Product'. Below this, there are tabs for 'Home', 'Reports', 'Configuration', and 'Approve Members'. A checkbox labeled 'Show Inactive Products' is present. A table with columns 'TITLE', 'CATEGORY', 'PURCHASES', 'PRODUCT TYPE', 'SUBSCRIPTION PERIOD', 'AVAIL. UNTIL', 'STATUS', 'EDIT', and 'DELETE' is shown, but it currently displays 'No records to display.'

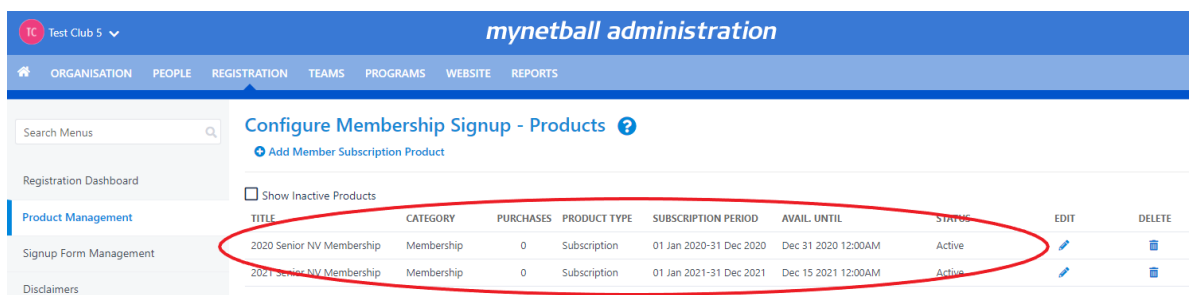
This will bring you to the Configure Membership Signup – Products page.



The screenshot shows the 'mynetball administration' interface for 'Test Club 5'. The navigation bar and sidebar are consistent with the previous screenshot. The main content area is titled 'Configure Membership Signup - Products' and includes a sub-link 'Add Member Subscription Product'. Below this, there are tabs for 'Home', 'Reports', 'Configuration', and 'Approve Members'. A checkbox labeled 'Show Inactive Products' is present. A table with columns 'TITLE', 'CATEGORY', 'PURCHASES', 'PRODUCT TYPE', 'SUBSCRIPTION PERIOD', 'AVAIL. UNTIL', 'STATUS', 'EDIT', and 'DELETE' is shown. The table contains two rows of active products:

TITLE	CATEGORY	PURCHASES	PRODUCT TYPE	SUBSCRIPTION PERIOD	AVAIL. UNTIL	STATUS	EDIT	DELETE
2020 Senior NV Membership	Membership	0	Subscription	01 Jan 2020-31 Dec 2020	Dec 31 2020 12:00AM	Active	Edit	Delete
2021 Senior NV Membership	Membership	0	Subscription	01 Jan 2021-31 Dec 2021	Dec 15 2021 12:00AM	Active	Edit	Delete

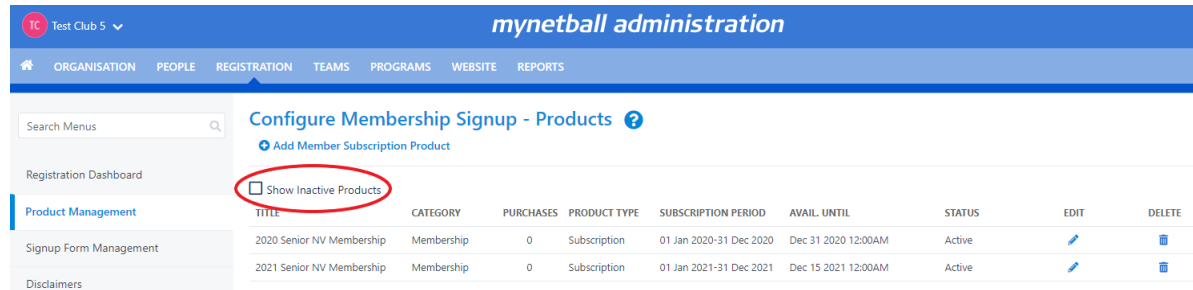
Here you will see all the active products your organisation has.



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TITLE	CATEGORY	PURCHASES	PRODUCT TYPE	SUBSCRIPTION PERIOD	AVAIL. UNTIL	STATUS	EDIT	DELETE
2020 Senior NV Membership	Membership	0	Subscription	01 Jan 2020-31 Dec 2020	Dec 31 2020 12:00AM	Active	Edit	Delete
2021 Senior NV Membership	Membership	0	Subscription	01 Jan 2021-31 Dec 2021	Dec 15 2021 12:00AM	Active	Edit	Delete

To see any “inactive” products you can click on the **Show Inactive Products** option and your list will include any items you have previously made inactive



mynetball administration

ORGANISATION PEOPLE REGISTRATION TEAMS PROGRAMS WEBSITE REPORTS

Search Menus

Registration Dashboard

Product Management

Signup Form Management


Disclaimers

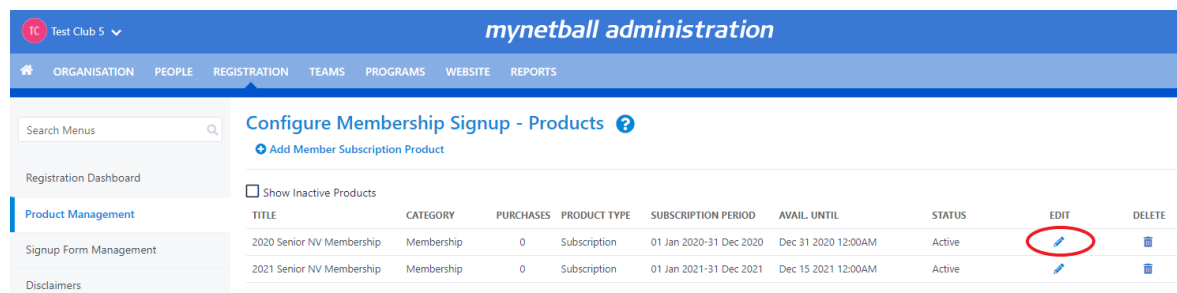
Configure Membership Signup - Products ?

+ Add Member Subscription Product

☐ Show Inactive Products

TITLE	CATEGORY	PURCHASES	PRODUCT TYPE	SUBSCRIPTION PERIOD	AVAIL. UNTIL	STATUS	EDIT	DELETE
2020 Senior NV Membership	Membership	0	Subscription	01 Jan 2020-31 Dec 2020	Dec 31 2020 12:00AM	Active		
2021 Senior NV Membership	Membership	0	Subscription	01 Jan 2021-31 Dec 2021	Dec 15 2021 12:00AM	Active		

To make a product inactive, click on the  symbol next to the product you want to update.



mynetball administration

ORGANISATION PEOPLE REGISTRATION TEAMS PROGRAMS WEBSITE REPORTS

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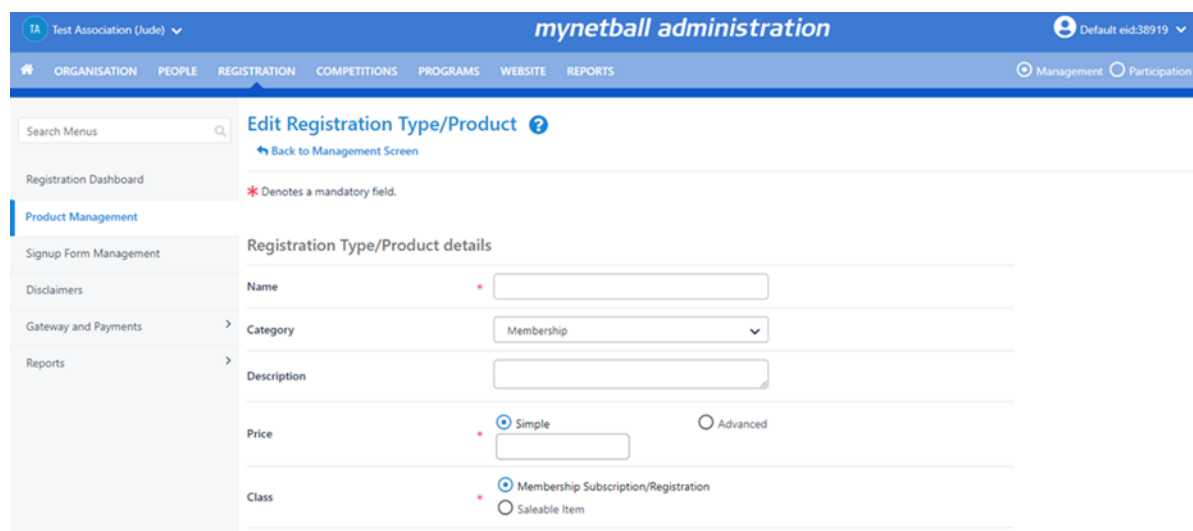
Configure Membership Signup - Products ?

+ Add Member Subscription Product

☐ Show Inactive Products

TITLE	CATEGORY	PURCHASES	PRODUCT TYPE	SUBSCRIPTION PERIOD	AVAIL. UNTIL	STATUS	EDIT	DELETE
2020 Senior NV Membership	Membership	0	Subscription	01 Jan 2020-31 Dec 2020	Dec 31 2020 12:00AM	Active		
2021 Senior NV Membership	Membership	0	Subscription	01 Jan 2021-31 Dec 2021	Dec 15 2021 12:00AM	Active		

This will bring you to the Edit Registration Type/Product page.



mynetball administration

ORGANISATION PEOPLE REGISTRATION COMPETITIONS PROGRAMS WEBSITE REPORTS

Search Menus

Registration Dashboard

Product Management

Signup Form Management

Disclaimers

Gateway and Payments

Reports

Edit Registration Type/Product ?

Back to Management Screen

* Denotes a mandatory field.

Registration Type/Product details

Name *

Category Membership

Description

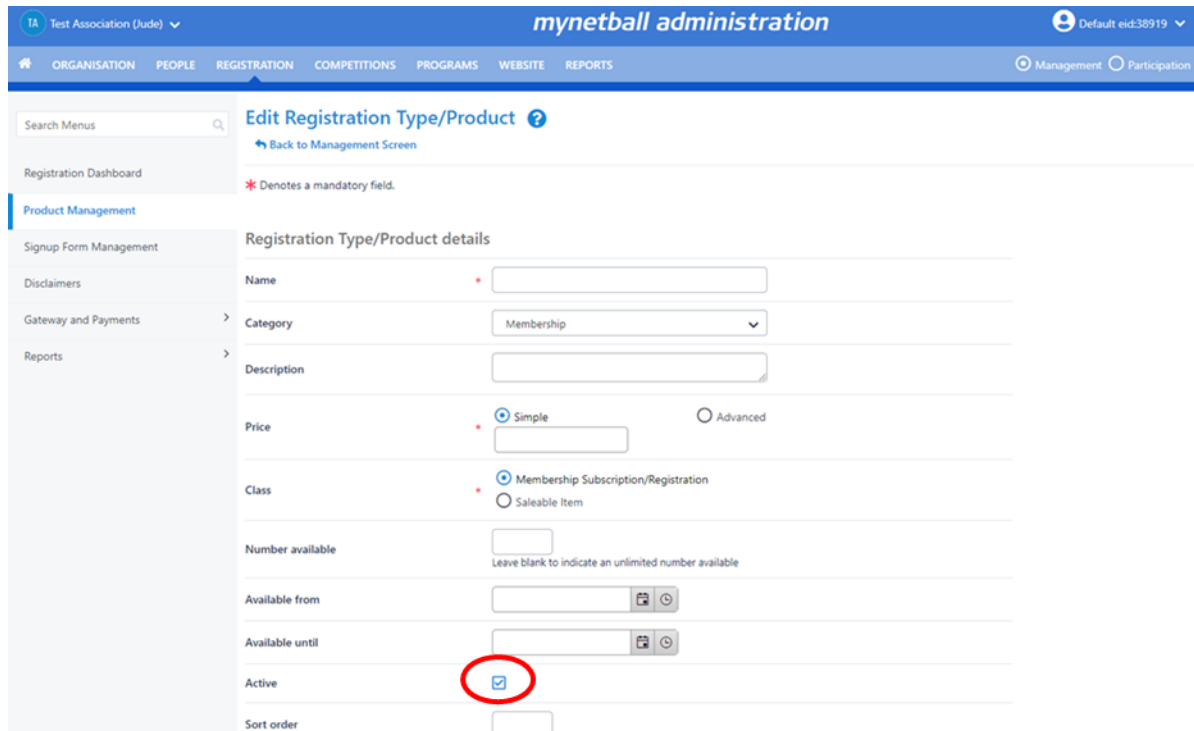
Price *

Simple Advanced

Class *

Membership Subscription/Registration Saleable Item

Here you need to untick the “active” box.



The screenshot shows the 'mynetball administration' interface. The top navigation bar includes 'ORGANISATION', 'PEOPLE', 'REGISTRATION', 'COMPETITIONS', 'PROGRAMS', 'WEBSITE', and 'REPORTS'. The 'REGISTRATION' tab is active. The left sidebar shows 'Product Management' with sub-items: 'Signup Form Management', 'Disclaimers', 'Gateway and Payments', and 'Reports'. The main content area is titled 'Edit Registration Type/Product' and includes a 'Back to Management Screen' link. The form contains the following fields:

- Name (mandatory field)
- Category (dropdown menu, currently set to 'Membership')
- Description
- Price (radio buttons for 'Simple' and 'Advanced', with 'Simple' selected)
- Class (radio buttons for 'Membership Subscription/Registration' and 'Saleable Item', with 'Membership Subscription/Registration' selected)
- Number available (text input, with a note: 'Leave blank to indicate an unlimited number available')
- Available from (date picker)
- Available until (date picker)
- Active (checkbox, circled in red)
- Sort order (text input)

Scroll to the bottom of the page and click **UPDATE**.

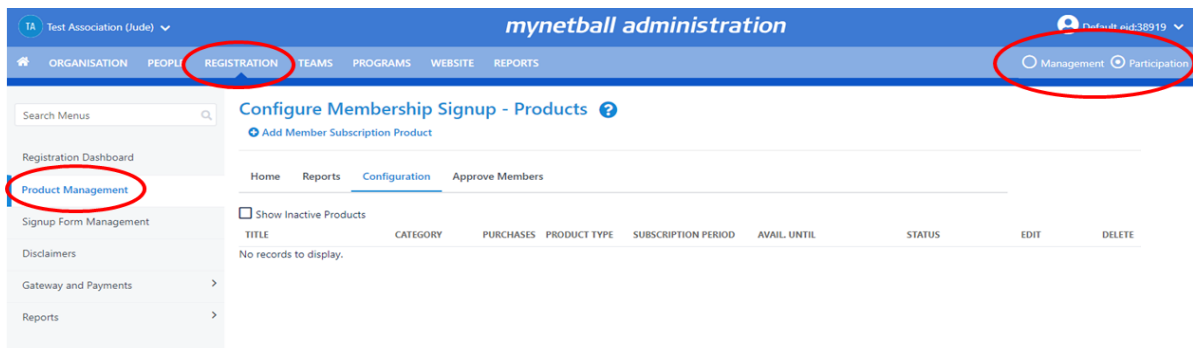
NOTE that once a product has been purchased it cannot be deleted so Netball Victoria recommend that you make any products you are not using *INACTIVE*.

➤ Creating Saleable Items

Setting up saleable items allows you to sell things such as uniforms.

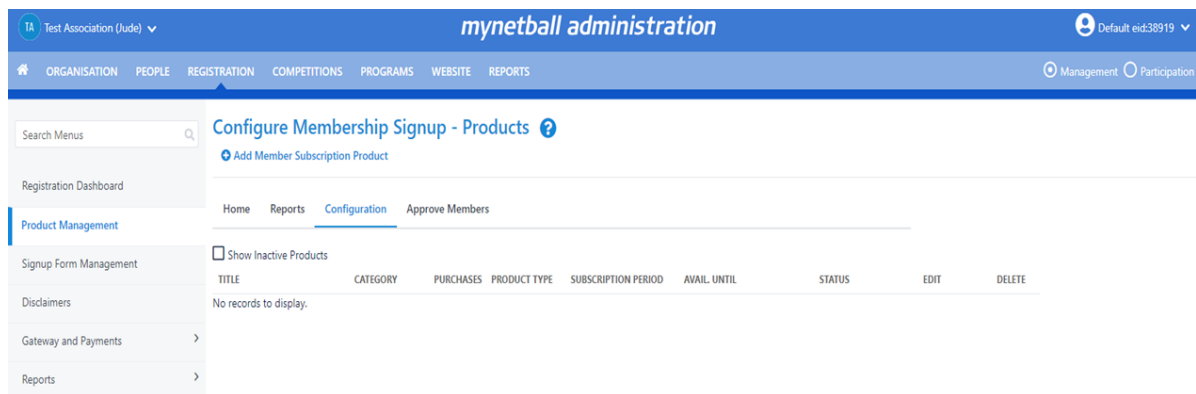
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Registration >> Product Management



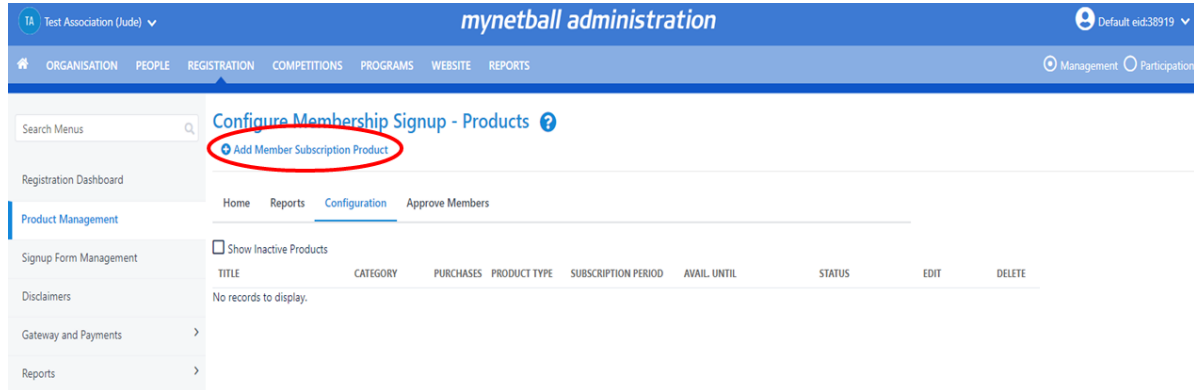
The screenshot shows the mynetball administration interface. The top navigation bar includes 'ORGANISATION', 'PEOPLE', 'REGISTRATION', 'TEAMS', 'PROGRAMS', 'WEBSITE', and 'REPORTS'. The 'REGISTRATION' tab is selected. The left sidebar contains a search menu and a list of links: 'Registration Dashboard', 'Product Management' (highlighted), 'Signup Form Management', 'Disclaimers', 'Gateway and Payments', and 'Reports'. The main content area displays the 'Configure Membership Signup - Products' page, which includes a table of products. The table has columns for 'TITLE', 'CATEGORY', 'PURCHASES', 'PRODUCT TYPE', 'SUBSCRIPTION PERIOD', 'AVAIL. UNTIL', 'STATUS', 'EDIT', and 'DELETE'. The table is currently empty, showing 'No records to display.'

This will bring you to the Configure Membership Signup – Products page.



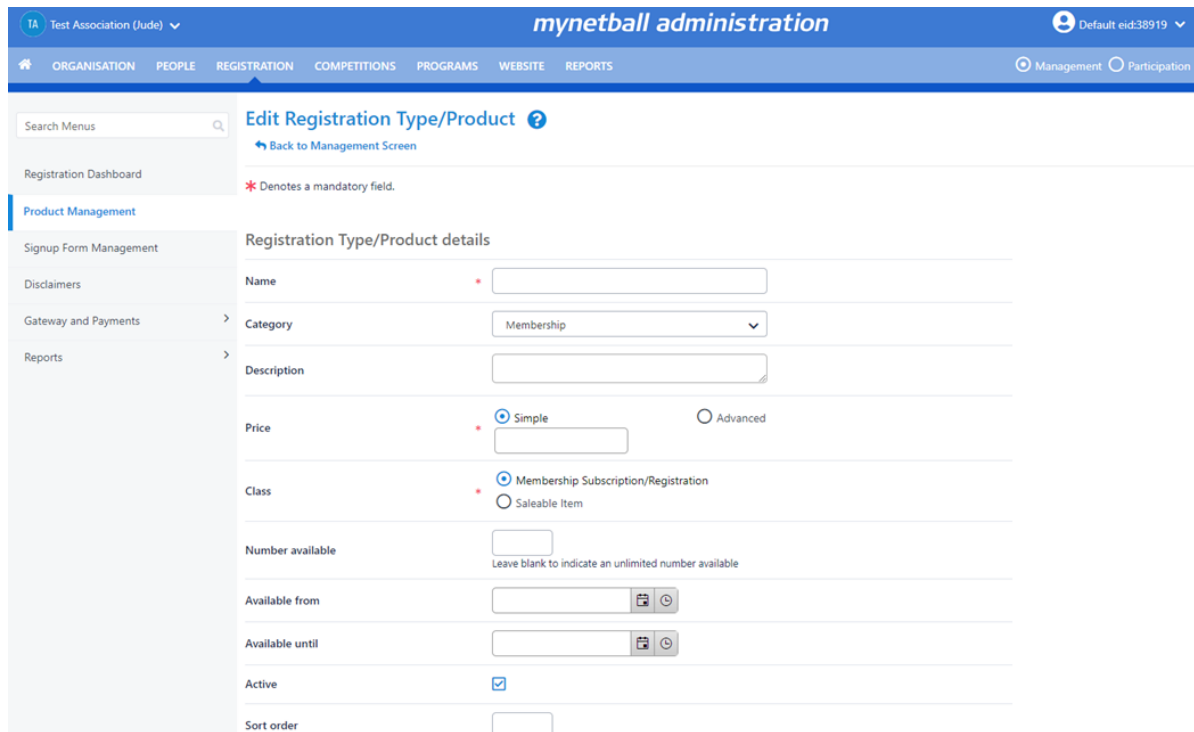
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Click on **Add Member Subscription Product**.



The screenshot shows the 'mynetball administration' interface. The top navigation bar includes 'ORGANISATION', 'PEOPLE', 'REGISTRATION', 'COMPETITIONS', 'PROGRAMS', 'WEBSITE', and 'REPORTS'. The 'REGISTRATION' tab is active. On the left sidebar, under 'Product Management', the 'Add Member Subscription Product' link is circled in red. The main content area shows the 'Configure Membership Signup - Products' page with a table of products. The table has columns: TITLE, CATEGORY, PURCHASES, PRODUCT TYPE, SUBSCRIPTION PERIOD, AVAIL. UNTIL, STATUS, EDIT, and DELETE. The table is currently empty, showing 'No records to display.'

This will bring you to the Edit Registration Type/Product page.



The screenshot shows the 'Edit Registration Type/Product' page. The top navigation bar is the same as the previous screenshot. The left sidebar shows 'Product Management' with a list of links: 'Signup Form Management', 'Disclaimers', 'Gateway and Payments', and 'Reports'. The main content area is titled 'Edit Registration Type/Product' and includes a 'Back to Management Screen' link. Below this is a legend: '* Denotes a mandatory field.' The form contains the following fields: 'Name' (mandatory), 'Category' (dropdown menu with 'Membership' selected), 'Description' (text area), 'Price' (mandatory, with radio buttons for 'Simple' and 'Advanced'), 'Class' (mandatory, with radio buttons for 'Membership Subscription/Registration' and 'Saleable Item'), 'Number available' (text input with a note: 'Leave blank to indicate an unlimited number available'), 'Available from' (date picker), 'Available until' (date picker), 'Active' (checkbox, checked), and 'Sort order' (text input).

Complete the details of the product as required. * denoted mandatory field.

NOTE the following when completing this form.

- **Registration Type/Product details:**

Registration Type/Product details

Name	*	Jude Hoodie
Category		Membership
Description		As part of our team uniform we have hoodies for sale, these are optional
Price	*	<input checked="" type="radio"/> Simple <input type="radio"/> Advanced \$50.00
Class	*	<input type="radio"/> Membership Subscription/Registration <input checked="" type="radio"/> Saleable Item
Number available		<input type="text"/> Leave blank to indicate an unlimited number available
Available from		<input type="text"/>
Available until		<input type="text"/>
Active		<input checked="" type="checkbox"/>
Sort order		<input type="text"/>

- **Name***. Clearly identify the year of the product and type of product.
i.e. Hoodie
- **Category***. The category that you select here indicates which signup form the product will show up on.
i.e. Membership = Membership Signup form

If you are wanting to sell this item at the time of registration, then the category needs to be MEMBERSHIP.

If you are wanting to sell this item after registration, you can still use the membership category but will need to create a separate form.

Category	Membership Membership Team Lodgement Team Renewal Course Registration Event/Program Registration Team Join Registration
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NOTE that if you want your item to appear on the NetSetGO form then you need to select Event/Program Registration

- **Description.** You can put what you want to here.

You could include information around the product itself (is it compulsory?) or details of how to advise what size the participant wants to order.

- **Price***. Select SIMPLE and enter the total cost for the product.

The advances option here does not work with saleable items.

NOTE that changing the price after any products have been sold do not affect these previous sales.

- **Class***. Must be set as SALEABLE ITEM otherwise it will give the participant a registration.



- **Number Available.** You might only have a limited number of the item, so you can cap it here.

If you leave it blank that will mean that an “unlimited” number are available.

- **Available from/to.** The period in which members can use the product.

You can set this up to make the registration products are available at a certain date in the future.

You can also set it up to make the products are unavailable after a certain date.

- **Active.** This must be ticked for the product to be active.


If you are not ready for people to be able to purchase this product then you may want to consider leaving it INACTIVE (untick the box).

NOTE that the ‘Available from date/time’ will not override the inactive status i.e. If you have your product “inactive” at the time the ‘Available date/time’ is reached then the product will still be “inactive”.

- **Sort Order.** The order in which the product will display on the Signup Form. i.e. By entering 1 the product will display first on the Signup Form.

You can leave this blank as you can change the order of products in the Signup Form when setting up the signup form.

▪ **Discounts:**

Discounts	
General Discount	<input type="text" value="0.00"/>
Discount Description	<input type="text"/>
Early Discount	<input type="text" value="0.00"/>
Early Discount Cutoff Date	<input type="text"/> 

Complete this section if you want to use this function

- **General Discount.** If you want to offer a general discount here. It will be discounted as the participant registers.

Please note that this is a \$\$ amount, not percentage.
- **Discount Description.** You can put provide details of the discount however this does not appear to the participant.
- **Early Discount.** The total about to be discounted i.e. \$20
- **Early Discount Cut-off Date.** That date at which “early discounts” no longer apply

Click **UPDATE**

A couple of things to note around Saleable items:

- **Are you going to sell this item at the time of registration?**

If YES, then you can add it to your registration form.

If NO, then Netball Victoria would recommend creating a separate signup form to sell items. This is because you cannot purchase a saleable item without purchasing a membership.

- **How will participants indicate the size they wish to order?**

You can set up individual products with the different sizes.

You could also set up the product to just sell the item (Hoodie) and, in the description, ask them to email you the size.

Name	*	Jude Hoodie - SIZE 10
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Alternatively, you could ask a custom question around the sizing within the sign-up form.

Registration Type/Product details

Name	*	Jude Hoodie
Category		Membership
Description		Please email the Association to advise of size

NOTE that this custom question will be available to ALL participants using your form and they might complete it even if they are not purchasing the saleable item.

If you want to discuss the best way to set this up, please contact your Netball Victoria contact.