



# GET ACTIVE KIDS VOUCHER CHECK LIST

This checklist provide a brief outline of the steps required accept and redeem the Victorian Government's Get Active Kids voucher. Before you begin, set up your stripe withdrawal account and enable Victoria Get Active discount to the registration form.

Task	Detail
1. Club or association registers as a Get Active Kids activity provider	Register your club or association as a Get Active Kids activity provider <a href="https://service.Vic.Gov.Au/services/register-as-get-active-kids-provider/home">https://service.Vic.Gov.Au/services/register-as-get-active-kids-provider/home</a>
2. Parent / guardian applies for a Get Active Kids voucher	Apply for you get active kids voucher <a href="https://service.Vic.Gov.Au/services/apply-for-get-active-kids-voucher/home">https://service.Vic.Gov.Au/services/apply-for-get-active-kids-voucher/home</a>
3. Parent / guardian presents Get Active Kids voucher to club or association	If registering online via Netball Connect, the Get Active Kids voucher code can be added through the online registration form. If paying registration fees are paid by cash or card, present the voucher code to the club or association at the point of registration.
4. Club or association checks the voucher code is valid and reduces the child's registration fees by up to \$200.	Log on to <a href="https://service.Vic.Gov.Au/services/register-as-get-active-kids-provider/home">https://service.Vic.Gov.Au/services/register-as-get-active-kids-provider/home</a> to check valid voucher codes.
5. Club or association redeems the Get Active Kids voucher through Service Victoria.	Log in <a href="https://service.Vic.Gov.Au/services/register-as-get-active-kids-provider/home">https://service.Vic.Gov.Au/services/register-as-get-active-kids-provider/home</a> to validate and redeem the voucher. The club or association will be reimbursed by Sport And Recreation Victoria.
6. Club or association marks voucher payment received in netball connect.	Login to Netball Connect On the home screen you will see the number of government vouchers pending. Click on Government Vouchers. Click on actions and select voucher payment received. Confirm the detail in the pop-up box before you click Yes.