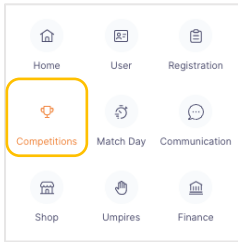


Replicating previously completed competitions is a quick and easy method in setting up new competitions.

By replicating your competition, you can retain and importantly change any of your setup from the previous season. Resultingly, invitees who had participated in the previous season will have their fees, discounts and registration form prepopulated, with the ability to make any necessary changes as required.

\*Note that replication of a competition must be done from the Competition Organisers level.



1. Select Competitions Module

2. Select + Replicate Competition

**Replicate Competition**  
2022

Replicate which competition

Year:  Competition Name:

**New Competition**

Year:

Competition Name:

**Set Membership Product(s)**

Player Membership:

Senior Official Membership:

Junior Official Membership:

Off the Court Membership:

Competition Dates:  →

Registration close date:

Select the year and competition name of the competition that you wish to replicate.

Select the year and enter the name of the new competition.

Based on the membership options that were selected in the original competition, choose which of those you would like to retain for the new competition.

Enter the new competition dates and registration close date. Remember that this registration close date will affect the registration form of your invitees.

Choose the elements of the original competition you would like to replicate by clicking on the orange tick boxes.

Once you are happy with the options selected, select *Review* to refine your new competition further via the Registration module.

- Competition Logo
- Competition Details
- Competition Type
- Non-Playing Dates
- Registration Type
- Registration Fees
- Venues
- Fixtures
  - Divisions
  - Grades
  - Teams
- Venue Preferences
- Time Slots

### IMPORTANT NOTE

If the Teams checkbox is selected, club teams will be replicated as will independent teams entered directly to the competition. This is obviously a time saver for clubs, in that they will not need to recreate their teams, and they have the option to remove teams as required. However this will also create independent teams. You may choose to remove all the independent teams so that if/when these independent teams register to the competition there will not be duplicates.

To see more on the competition setup functions in the Registration module, [click here](#) to view a short video.