

The function of *Activating Finals* calculates and transposes the completed match ladder data into your Match Day finals slots based on your selected finals formats.

IMPORTANT NOTE

Before you can activate your finals, ensure that you have created a finals format. You will know if you have created a finals format, as your finals templates will be visible in the Match Day > Matches list. If you have already published your finals format, <u>click here</u>.

Creating a finals format

Select the Competitions module > select the competition of interest > hover your mouse over *Owned Competitions* from the top menu and select *Competition Format* > scroll to the bottom of the page and select *Finals Format* for divisions as required. You can apply finals formats to all divisions, or selected divisions only as some may not play finals. Select *Next* to setup the finals structure for each division selected.

Apply Match Format to				🛍 Remove				
All Divisions								
Match Duration @*	Main Break*	Qtr Break*						
40	3	1						
Apply Final Format								
	Divisions							
	All Divisions							
Complete finals	Finals Start Date*							
information for	04-06-2022		Ë					
selected divisions.	Fixture Template*							
	2 Rounds - Top 4	2 Rounds - Top 4						
	Match Type*	Match Type*						
	Quarters	Quarters						
	Match Duration*	Main Break*		Qtr Break*				
	40	3		1				
	Final Extra Time							
	 Apply to all Rounds 							
	 Apply to Semi and Grand Final 							
	Apply to Grand Final Only							
	None							
	Extra Time Type*	Extra Time Type*						
	Quarters	vuarters						
	Extra Time Duration*	Extra Time Main Break*		Extra Time Break*				
	D	U		U				
	Extra Extra Time							
	Extra time if a Draw - 2nd Time 🕜							
	 Win by one Goal 							
	Win by two Goals None							

aws R	egeneration	×
What	do you want to Regenerate?	
۲	Part of Draw	
	By Division/Grade	
	By Round	
	Round 12	\sim
	Entire Draw	
Reger	nerate the Draw and:	
۲	Use Team Rankings	
	Retain Manual Draw Edits	
Overr	ide and Delete Past Matches?	
۲	No	
	Yes	

What	do you want to Publish?	
۲	Part of Draw	
	By Division/Grade	
	By Round	
	Finals - Round 1 × Finals - Round 2 ×	
	Entire Draw	
Publis	h past matches?	
۲	No	
	Yes	

Regenerate the Draw

Once you've entered the finals details, select *Create Draft Draw* and regenerate using the following steps.

- a. If there are specific divisions that you would like to generate finals for, select only those divisions
- b. Regenerate from the last round of the season
- c. Regenerate using Team Rankings
- d. Do not delete past matches

Click OK.

Publish finals matches

Once you have regenerated your draw, publish by following these steps.

- a. Select only the divisions for which you wish to publish finals for
- b. Select only the finals matches
- c. Do not publish past matches

Once you have published your matches, the next step is to *Activate Finals*.

Activate Finals

All Divisions

Activating finals

Select the Match Day module > select the Competition of interest > hover over *Competition Details* > select *Matches* > hover over *Action* > select *Activate Finals* > choose which divisions you would like to activate finals for.

S NetbellConnect Match Day									\$	
Dashboard	Competition Details	Match Day Settings	News & Messages F	'ayments				2022 v	Central	East 13&U 🗸
Match Lis	t						Bulk	Scores Upload	Export ~	Actions v
Division: 13&	J ChampNavy	V Round: Round 9	✓ F	rom: dd-mm-yyyy] To: dd-mm-yyyy		Ë	Q Search		Finalise Results Edit Draws
Match ID \$	Start Time 🍦	Home \$	Away 💠	Venue 💠	Division 🌲	Score \$	Туре 💠	Match Duration	Main Break 🗘	Add Match Activate Finals
835836	05/06/2022 14:53	Mornington Peninsula NA	Вуе	Duncan Mackinnon Reserve - Court 5	13&U ChampNavy	0:0	Halves	16	1	7

Select the divisions you would like to activate finals for. These finals matches will now be visible in your Match Day > Matches list, on the Fixtures page and in the Netball Connect app.

Cancel