

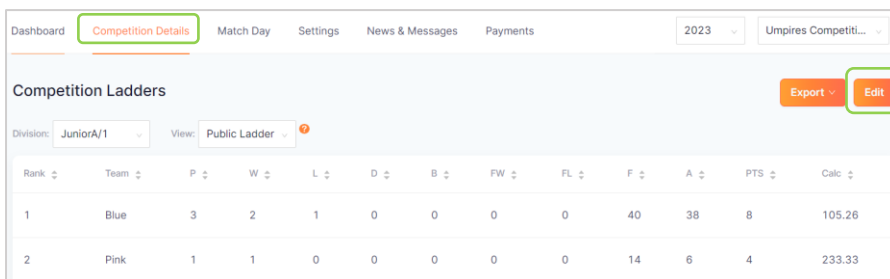
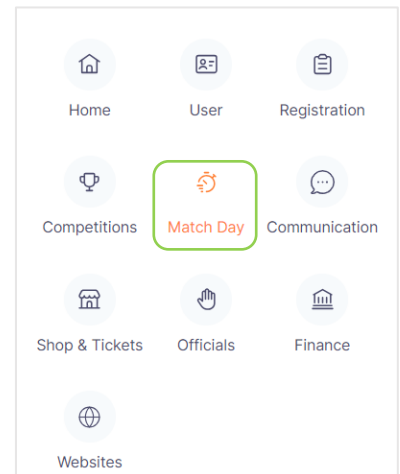
Ladder Adjustments

Ladder adjustments may be needed throughout a competition for various reasons:

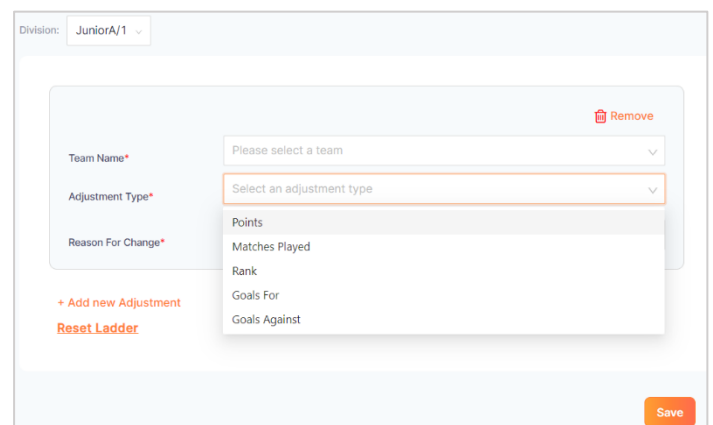
- Penalties for breaching by-laws
- Errors
- To equalize the ladder due to an uneven number of byes
- To reset completely after a grading period

How to complete a Ladder Adjustment

- Go to the *Match Day* module
- Select the applicable competition name on the dashboard
- Underneath the *Competition Details* tab
- Click on *Ladder*
- Select the applicable *Division* from the dropdown menu
- Click 'Edit' then, '+Add new Adjustment'



- Select the team
- Adjustments can be made to:
 - Points
 - Matches Played
 - Rank
 - Goals For
 - Goals Against
- Work through the required adjustment and 'Save'.
- Additional adjustments can be added at any time throughout the competition as required by clicking '+ Add new Adjustment'.
- Select 'Remove' if adjustment no longer required.



Some organisations fully reset ladders after grading rounds. **This action cannot be undone so please use cautiously.**

To **RESET** the ladder completely, click on 'Reset Ladder', and select the applicable option for *Selected Divisions* or to reset all divisions select *Full Reset*. **PLEASE NOTE: Resetting the ladder will clear the ladders immediately and cannot be undone.**