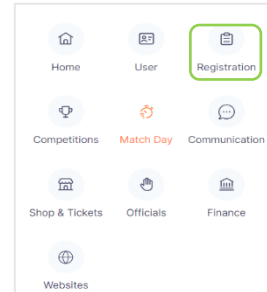


Payment Plans can be offered and set up to assist with paying club fees only (not Netball Victoria memberships).

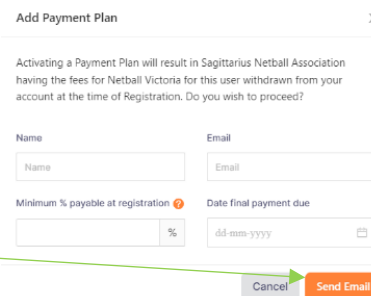
## Enabling Payment Plans

- Go to the *Registration* module
- Select the applicable competition name on the dashboard
- Underneath the *Payments* tab
- Click on *Teams*



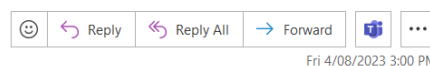
## Managing Payment Plans

- Click on *Manage Payment Plan* to open up the dashboard of all Payment Plans currently in place
- Click **+ Add**
- Add the name and email address of the member who will be using the Payment Plan
- Enter the minimum payment that will be allowed upon registration
- Enter the date the final payment will be due
- Click *Send Email*



This will send an email to the member, advising them of the payment plan and inviting them to complete their registration and finalise their payment terms.

### Payment Plan Activation



Dear Penny Forrest,

Sagittarius Netball Association has activated a payment plan for your registration to BTS Test Comp - PF1. Please click on the link:

<https://ur-netball-stg1.squadi.com/userRegistration?organisationId=e3a432fd-1128-4b12-b2e4-d1ae888b7a1b&competitionId=eb91a3ef-52b6-4292-835c-d4acc12daebc&paymentPlanCode=jpSorhr>

to complete your Registration and finalise your payment terms.

Regards,  
Sagittarius Netball Association