

## Standard 11: Policies and procedures document how the organisation is safe for children and young people

### WHAT WILL THE COMMISSION LOOK FOR WHEN ASSESSING THIS STANDARD?

Organisations will generally comply if they produce the following documents and undertake the actions in a way that supports the organisation to achieve this Standard.

#### Documents

- The Netball Australia Safeguarding Children & Young People Policy sets out the organisation's expectations, practices and approach in relation to each of the Child Safe Standards.
- An Organisation Code of Conduct sets out the expectations for behaviour and responsibilities of staff and volunteers.
- Risk assessment and management plans address risks of child abuse and harm.
- The complaint handling policy and processes address how the organisation will respond and all internal and external reporting obligations.
- Organisational recruitment, human resources and volunteering policies have a clear child safety focus.
- If your organisation contracts facilities and/or services from third parties, procurement policies ensure the safety of children.

#### Actions

- Regular consultation on child safety with everyone involved in your organisation is undertaken.
- The organisation uses input from consultations and available information about creating child safety and wellbeing to help develop, review and update policies and procedures related to child safety.
- The organisation's policies and procedures cover all the Child Safe Standards and address the risks to the safety of children that are specific to the organisation and its environment.
- Policies and procedures are easy to understand and can be accessed easily.

*\*\* Please refer to <https://ccyp.vic.gov.au/child-safe-standards/the-11-child-safe-standards/> for more detailed and continually updated information \*\**