



KINGSTON & DISTRICTS NETBALL ASSOCIATION

kingstonnetballoffice@gmail.com
www.kingstonnetball.com.au



Kingston and Districts Netball Association Representative Program Vacancies

Positions: Representative Program Head Coach
Representative Coach

KDNA Mission

We exist to enrich our community of all ages and skills by providing Netball facilities and programs with the view of upholding an excellent standing in the sport of Netball.

Head Coach Position Overview

The Head Coach will oversee the goals and delivery of a high-quality Representative Program, fostering a strong and positive culture on and off the court among players, coaches and the community, while ensuring the program aligns with KDNA values.

This will include:

- Work collaboratively with the KDNA Board and other stakeholders to set the strategic direction and goals of the Representative Program in line with KDNA strategy and culture
- Champion KDNA values and foster a positive culture
- Lead and provide strong communication to the Board and throughout the Association and the community through board papers, email and social media
- Supported by an administrator, coordinate, supervise and develop the operations of the KDNA Representative program including training, tournaments and competitions.
- Provide mentoring and strategic and technical direction to Representative coaches to deliver a high-quality program of training and development of players
- Collaborate with the KDNA Treasurer to prepare an annual Representative Program Budget and manage expenditure throughout the year.
- Ensure the Rep program operates in accordance with the KDNA Constitution and Bylaws, all KDNA and Netball Victoria Policies and all Child Safety Policies.

Head Coach Person Specification

The Head Coach must have:

- Strong commitment to the Representative Program and Netball Victoria player and coach pathways

- Demonstrated drive for personal coaching success
- Honesty, integrity, passion, energy and genuine love of the game
- Qualified to Development Coaching accreditation or higher
- Representative or equivalent coaching experience
- Leadership and interpersonal experience and skills in managing teams, maintaining partnerships and relationships and networking
- Effective negotiation and dispute resolution skills
- Excellent organisational and planning skills
- Current Working With Children Check (WWCC)

Head Coach Key Duties

Oversee Representative Program Administration

- Manage and oversee the annual Representative Program trials including advertising, player registration, selectors, umpires, player selection communications and player contracts
- Prepare a tournament calendar and oversee team entries
- Plan and enter teams into weekly competitions at Waverley
- Plan and host an Induction Day for players for the coming year.
- Liaise with KDNA Board, to plan a Presentation Night event, annual gifts and awards
- Oversee team/squad organisation, administration and communication including team managers and use of communication app.
- Oversee the Representative Program budget and expenditure
- Regularly report to the Board on program administration and team results

Manage and Lead Coaching team

- Source and coordinate the appointment of all coaches to present to Board for approval.
 - Ensure all coaches have the appropriate qualifications for age squads and know their development pathway.
 - Ensure all coaches comply with KDNA and Netball Victoria policies and Child Safety requirements
 - Provide coaching resources and development opportunities
 - With Squad Lead coaches implement a consistent style of play and court strategies and mentor coaches in the development of training sessions
 - Mentor and appraise performance of all coaches each season and report any recommendations to the KDNA Board at year end.
 - Assist Squad Lead coaches with managing player issues, coordination of fill-in player movements and injury management
 - Arrange Coach meetings each season to plan, learn and communicate with coaches
 - Promote an open and transparent dialogue with Representative Coaches to ensure team/squad harmony and cohesion amongst coaches and players and KDNA Board.
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Representative Coach Position Overview

The primary purpose of the Representative Coach is to develop and mentor players by delivering quality coaching that promotes skill progression, team growth, and a safe, inclusive, and supportive environment.

Person Specification

A Coach must have:

- Strong commitment to the Representative Program and Netball Victoria player and coach pathways
- Demonstrated drive for personal coaching success
- Honesty, integrity, passion, energy and genuine love of the game
- Qualified to Development Coaching accreditation or higher
- Previous club or representative team coaching experience
- Current Working With Children Check

Coach Key Duties

Coaching:

- Actively involve all players in training and competition.
- Plan and deliver engaging, progressive, and age-appropriate training sessions in conjunction with the Squad Lead Coach, at weekly squad training sessions Mon 6.30-8.00pm
- Coach team in all scheduled competition matches and tournaments, including:
 - 11&U – approximately 6 tournaments
 - 13&U, 15&U, 17&U & Open Age – Waverley Night Competition and approximately 4 tournaments per year
- Represent KDNA in a professional manner at all times.
- Follow all KDNA and Netball Victoria policies, guidelines, and codes of conduct.

Team and Player Management:

- Ensure the safety, wellbeing, and inclusion of all players.
- Avoid engaging in courtside disputes or speculation about player selection or ability.
- Refer all issues to the KDNA Representative Program Head Coach.

Administration:

- Keep clear records of player game time, training attendance, and injuries.
- Communicate all relevant information about training, games, and tournaments to players and parents.
- Submit required reports, including tournament summaries, end-of-season reports, and player assessments within set timeframes.
- Perform mid-year player reviews with parents

- Support selection trials in October each year and mid-year if required
- Attend End-of-Year Presentation Night (approx. November)
- Attend Training program workshops as set by KDNA and the Head Coach

KDNA Commitment to Child Safety

We support and respect all children, as well as all members of our community, committed to the safety, participation and empowerment of all its members.

KDNA is committed to child safety with zero tolerance in breach of child safety in Netball Code of Conduct.

Required Training

- Safeguarding Children and Young People in Sport Induction module 1 & 2
- Safe and Effective Coaching of Young Athletes in High Performance Sport

Appointment

Successful applicants must undergo screening in accordance with NV member protection regulations.

Applicants must attend an interview with a panel selected by the KDNA Board.

This position description is the property of KDNA and is intended for candidates' and KDNA's use only.