

# Netball Coordinator

## Geelong & District Football Netball League

### Description

**Hours:** Approx 15 hours per week with extended hours required during the Finals period. Some weekend and after-hours work may be required

### About the GDFNL

The Geelong & District Football Netball League (GDFNL) is one of Victoria's leading regional sporting competitions, recognised for its professionalism, community connection, and proud history. The League oversees high-quality football and netball programs across senior and junior levels and continues to provide pathways for athletes, coaches, and umpires across the region.

### About the Role

The Netball Coordinator is responsible for the management, coordination, and development of all GDFNL netball operations, spanning senior and junior competitions.

This position plays a key role in delivering smooth, professional competitions and representative programs while supporting clubs, players, umpires, and stakeholders. The role will suit an organised, community-minded professional who thrives in a dynamic environment and is passionate about advancing netball in the region.

The position is approximately 15 hours per week, with extended hours required during the Finals period (August/September). Some weekend and after-hours work may be required. Flexible work hours on a part-time or subcontract basis can be negotiated.

### Key Responsibilities

- Oversee day-to-day operations of all GDFNL netball competitions (senior and junior).
- Manage registration and clearances in line with Netball Victoria and GDFNL policies.
- Coordinate the netball finals series, including scheduling, logistics, and umpire rostering.
- Manage representative netball programs - including trials, selections, uniforms and training logistics.
- Oversee netball vote collection and award processes.
- Facilitate Netball Coordinator meetings, including agendas, minutes, and follow-up actions.
- Support sponsorship activations, media promotion, and community engagement initiatives.
- Liaise with Netball Victoria, local clubs, umpires, and key stakeholders.
- Support financial, administrative, and governance activities as part of the GDFNL operations team.

### About You

You'll be a proactive and professional communicator who enjoys building relationships across community sport. You'll bring strong organisational skills and the ability to manage multiple priorities with professionalism and accuracy.

## **Preferred Skills & Experience:**

- Experience in netball or sports administration, preferably at league or club level.
- Strong understanding of community sporting operations, fixtures, and governance.
- Experience managing competitions, match-day logistics, or representative programs.
- Excellent stakeholder engagement and communication skills.
- Proficiency with digital systems (e.g., Netball Victoria platforms, PlayHQ, or similar).
- Ability to work independently and collaboratively as part of a small team.

## **Desirable:**

- Relevant experience/qualification in Sports Administration, Business, or a related field.
- Experience coordinating events, votes, or awards processes.

## **What We Offer**

- A supportive, team-oriented environment.
- The opportunity to contribute to the growth of one of Victoria's most respected regional leagues.
- Flexible hours with additional full-time work during the Finals series on a part-time or subcontract basis.

## **Essential Requirements**

- National Police / Criminal History Check
- Working with Children Check
- Drivers Licence

## **Application Instruction**

Please submit your CV and a short cover letter outlining your experience and interest in the role to Alan Moore, Secretary – Geelong & District Football Netball League via [alangdflwireless@bigpond.com](mailto:alangdflwireless@bigpond.com) by Monday 2<sup>nd</sup> February 2026

For further information, contact:

### **Caz Hearn**

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